

**R-SUPPLY SOP
DTO DISCREPANT MATERIAL
RECEIVED
AND RETURNED TO SUPPLY**

Material issued from the system and delivered to the squadron is a Direct Turn-Over (DTO). When the customer receives the material and it is discrepant, i.e. wrong material received, NRFI material, etc. the following procedures apply:

- A. The customer will return the discrepant material to the Supply Department, Receipt Processing Branch, Code 140C with the following documentation:
 - 1. Original Receipt Document
 - 2. D6A citing receipt document number
 - 3. Skeleton SDR
- B. Receipt Processing Branch, Code 140C, will screen documentation for accuracy. If accurate, Receipt Processing personnel will initial documentation indicating documentation is correct and direct the customer to the Repairable Management Branch, Code N41323/Consumable Storage Branch, Code 100C, where the material will be turned in. Forward a copy of the SDR to FISC, Code 100C (Bay 2 or Bay 3), in order for the warehouse personnel to attach a copy of the SDR to the material. Repairables: Code N41323 personnel will cancel the requisition number in NALCOMIS. Cancellation of the requisition number will allow the customer to reorder.
- C. Repairable Management Branch, Code N41323/Consumable Storage Branch, Code 100C, personnel will sign for the material turned in by the customer. Material will be turned over to FISC warehouse, Code 100C, who will establish a temporary location pending SDR response. Ensure copy of SDR is attached to material.
- D. Repairables: The customer will reorder with advice code 5D through ASD. Requisition will go to the OFMP mailbox for manual review.
- E. Carcass Tracking Section, Code N41321, will approve the reorder after validating availability of the carcass. The reorder package will be forwarded to RCU, Code N41311, who will change the advice code to 5G.

NOTE: AWP "B" Series requisitions reorders cannot use advice code 5D the reorder must be processed by Supply personnel and ordered with a 5G advice code against the original MAF.

F. Consumables: Customer will reorder consumables via NALCOMIS using normal procedures.